

Programme: UG Degree		Year: 2 nd Year	Semester: 3 rd Sem
Subject: B.Com II			
Course Code: VOC171		Course Title: Tally with GST	
- Course outcomes: To provide the knowledge of manual and computerized accounting work in organizations. - To provide the knowledge to create many companies, enter accounting voucher entries including advance voucher entries, and see & rectify the accounting records, etc. in Tally software. - To improve the employability and entrepreneur skills.			
Credits:		Vocational Course	
Max. Marks: 40 + 60		Min. Passing Marks: 10+25	
Total No. of Lectures-Tutorials-Practical (in hours per week): L-0 T-0 P-0			
Unit	Topics	No. of Lectures	
		TOTAL: 40	
I	Basics of Accounting Journal, Ledger, Trial Balance, Trading Account, Profit & Loss Account, Stock Entries & Bill wise Entries related to Tally.	10	
II	Accounting Masters and Vouchers Software Create / Alter / Delete Company and Accounting Masters (Group/ Ledger and Others) Create / Alter / Delete Transactions (Date Change/Contra Voucher/ Payment Voucher/ Receipt Voucher/ Journal Voucher/ Sales Voucher / Purchase Vouchers / Other Vouchers and Single & Double Voucher Creation Mode)	10	
III	Inventory Masters, Statutory Masters & Details and Bill Wise Transactions Software Create / Alter / Delete Inventory Masters (Stock Group/ Stock Category/ Stock Items/ Unit/ Godown) and Vouchers with Inventories. Create / Alter / Delete Statutory Masters & Details (TDS Nature of Payments/ GST Details/ TDS Details / PAN Details) Create / Alter / Delete Bill Wise Transactions (Bill Wise Payment, Receipt, Sales, Purchase and Other Vouchers)	10	
IV	Reports View and Overall Practice in Software Read / Correct / Print Reports (Balance Sheet/ Profit & Loss/ Stock Summary/ Ratio Analysis/ Trial Balance and other reports) Overall Data Entry Practice in Tally	10	
Suggested Readings: Tally Solutions Pvt Ltd (2022). Tally Essential Level 2 Paperback – 1, ISBN: 978-8195243822 Gaurav Agrawal, (2021). Learn Tally Prime with GST Book. Digital Muneem Ji. Puja (2022). Tally Prime with GST course latest book in Hindi. Nav Jeevan Printers & Publishers. Tally Prime with GST (2021). A Complete Training Guide with Assignment (English). T Balaji Publication ISSN: 8195295428			







