

# छत्रपति शाहू जी महाराज विश्वविद्यालय, कानपुर

सन्दर्भ सं० :-सी०एस०जे०एम०यू०वि०/अभि०(वि०)/549/2015

दिनांक- 04/12/2015

## प्रकाशनार्थ

**छत्रपति शाहू जी महाराज विश्वविद्यालय, कानपुर**  
सी.एस.जे.एम.यू./अभि०(वि०)/549/2015  
दिनांक:04/12/2015  
**अल्पकालिक निविदा सूचना**  
विश्वविद्यालय के नलकूपो एवं समरसिविल पम्प सेटो के वार्षिक रख-रखाव (AMC) कार्य हेतु सक्षम फर्मो से मुहरबन्द निविदा दिनांक:12/12/2015 को अपराह्न २:०० बजे तक सम्पत्ति अधिकारी, सी.एस.जे.एम०यू०विश्वविद्यालय, कानपुर के कक्ष मे रखे टेण्डर बॉक्स में आमंत्रित की जाती है। निविदा प्रपत्र एवं विस्तृत विवरण वि०वि० की वेबसाइट [www.kanpuruniversity.org](http://www.kanpuruniversity.org) पर उपलब्ध है।  
कुलसचिव

  
(सय्यद वक़्क़स हुसैन)  
कुलसचिव

## **CHATRAPATI SHAHU JI MAHARAJ UNIVERSITY, KANPUR**

Tender No: - CSJMU/Engg. (E)/549/2015

Date:04/12/2015

### **Instruction to the tender:-**

1. **Name of work**-Annual Comprehensive maintenance of Tube-well and submersible motor pump set in C.S.J.M. University, Kanpur.
2. **Earnest money to be submitted**-The Bidder shall deposit the Earnest money amount Rs.10,000.00 in the shape of FDR/Demand Draft/Banker chq, in favor of **"Finance Officer, CSJM University"** payable at Kanpur.
3. **List of documents (Self attested Xerox copy ) to be submitted necessarily with tender :-**
  - Valid 'A' class electrical contractor license.
  - The firm must provide evidences of adequate work experience in Govt. / Semi-Govt. organization.
  - Service tax number of the firm.
  - Tin number of the firm.
  - Pan card number of the owner/proprietor.
4. **Tender Cost:** - Tender forms along with terms and conditions can be obtained from cash counter of university Dated-12/12/2015 up to 01:00 pm on payment Rs.250.00 receipt of tender cost must be enclosed with the technical bid. Alternatively forms can be downloaded from university website: [www.kanpuruniversity.org](http://www.kanpuruniversity.org). Downloaded forms must be submitted with a demand draft of Rs.250.00 in favor of "Finance Officer, C.S.J.M University, Kanpur" payable at Kanpur.
5. Tenderers are advised to go through the instructions carefully and furnish complete information along with their tender offer, failing which their offer may not be considered at all. Tenders shall be received in two separate parts each shall be in separate sealed covers as hereunder:-
  - **TENDER BID PART I:** - Part I shall contain the earnest money Rs10,000.00 in the shape of Bank Draft/Banker chq./ FDR & self attested copies of item listed in 3&4 above. The sealed cover containing this part of the tender bid shall be super scribed, **Tender bid part-I (Technical)**
  - **TENDER BID PART II:** - Part II shall contain tender schedule rates only. The sealed cover containing this part of the tender bid shall be super scribed, **Tender bid part-II (Commercial)**
6. **TENDER BIDS PART I&II:** -Part I&II shall be put in one big envelope duly sealed and marked as "Tender for – A.M.C. of tube-well and submersible motor pump set in C.S.J.M. University, Kanpur".
7. The tenders shall be received up to 02:00 PM on dated-12/12/2015 in the office of Estate officer, CSJM University, Kanpur. The tenders will be publicly opened in meeting hall of administrative building at 03:00 PM presence/absence the tenderer on the same day.
8. If the scheduled date of tender opening is holiday due to any reason the tenders shall be received and opened on next working day at the same time and place.
9. The rates should be quoted in the form of schedule of quantities of tender document.
10. Work and site can be seen in the CSJM University campus on any working day.

### **TERMS & CONDICTIONS**

1. The tub-well and submersible motor pump set are approximately 1 to 12 years old and their condition shall be taken in to consideration before quoting. However machines shall be handed over to the contractor in working condition only.
2. The successful tenderer will have to execute an agreement with the university.
3. The university does not pledge to accept the lowest or any other tender and reserves the right not to accept the whole or any portion of any tender as it may think fit without assigning any reason for non- acceptance or selection or reject all tenders without assigning reason thereof.
4. The tender document once submitted will not be returned back.
5. Conditional offers shall not be entertained in any case.
6. The contract shall cover all tube-well, submersible motor pump set, control panel, submersible cable, including T&P and labour etc. Materials shall include in the scope of work. The contractor shall fully responsible for timely execution of all the activities under above contractor so that the work is completed.
7. All required all spare parts for tube-well maintenance shall be of approved/same make & capacity& will be provided by the contractor at his own cost as per the direction of engineer/In-charge.
8. The contractor will arrange stand by submersible motor pump set, control panel, submersible cable, for tube-well maintenance at the site of work at his own cost.
9. The rates quoted should be inclusive of all taxes. University will not pay any taxes separately. The TDS as per norms of U.P. State Government / Government of India shall be deducted from the bills of the contractors at the prescribed rates.
10. Payment will be on quarterly basis after satisfactory job work.
11. All tube-well maintenance work under comprehensive AMC will be for one year from the date of start of AMC. This period may be extended with mutual consent of both the parties for further next two years on yearly basis.
12. Complaints shall be attended preferably on the same day. If contractor fails to commence the work on any day due to any reason whatsoever, penalty shall be recovered on the basis of logbook record @ one fifty of the monthly contract value, per day per 15/20 HP tube-well/25 HP UG tank break down & Rs.500/- per day per domestic motor pump set from the monthly bill.
13. In case replacement of submersible motor pump set, control panel, submersible cable, solos valve, gate valve, and all relative material equivalent make and rating should be provided by the firm. Guarantee/ warranty card with due seal of the dealer/supplier must be deposited with the university. The defective non- repairable materials can be taken by the firm. No extra payment will be made for the replaced above materials.
14. Contractor will have to do routine check of tube-well once every fortnight. It will be the contractor's responsibility to ensure that the tube-well is working & clean at all times.
15. However if the any one of tube-well break down or services are disrupted for two consecutive days, the contract may be rescinded without any notice and the security deposit may be absolutely forfeited.
16. Subletting the work is strictly prohibited and also the operating staff shall maintain discipline and works ethics. However the university shall have the right to ask any of maintenance staff to leave the premises if in the opinion of the university the conduct of such an employs is not in the interest of the university.
17. The contractor shall have to pay the wages to workers as per the norms of U.P.Govt/ Government of India.

18. Any referral dispute shall be referred to Vice Chancellor whose decision will be final.
19. 10% Security Amount of the tender value of annual comprehensive maintenance will be deposited by the successful bidder in the form of FDR in favor of Finance Officer, CSJM University, Kanpur.
20. The tube-well will be handed over to contractor on "AS IS WHERE IS" condition.
21. During the maintenance/service/overhauling of relative works within the contract period, if any accident occurs connecting to equipment/persons of contractor, it will be responsibility of the contractor. The contractor shall be bound to follow all working safety norms both mechanical and electrical.
22. The contract cannot be short closed / cancelled by the contractor without permission of the University authority. Minimum 3 month advance intimation shall be given by the contractor for short closing / cancellation of the contract.
23. In case of any dispute the matter will be considered under the legal jurisdiction of Kanpur Nagar.

## **SCOPE OF THE WORK**

**Name of work:-** Annual Comprehensive maintenance of Tube-well and submersible motor pump set in C.S.J.M. University, Kanpur.

**Scope of the work:-**

The Contract is for round the clock maintenance of tube-well and UG tank motor pump set & domestic motor pump set repairing of pumps and motors i/c lowering lifting within the CSJM University, campus premiss to ensure the uninterrupted supply of water.

**1.0 The work includes the following operations:-**

- I. Undertaking electrical & mechanical repairs of pums, motor, starter and the connecting cables i/c taking out and lowering after servicing.
- II. Protecting the tube wells against theft and trespass.
- III. Maintaing the pumping station neat & clean at all times.
- IV. Maintaining close liason with the controlling officer and the for receiving instruction and deploying manpower as per the requirements.
- V. Proper painting of all equipment & tube-well bldg. within three months time after placement of the order.

**2.0 The Maintenance of the tube well service shall be carried out round the clock in the following shifts.**

<b>Shifts No.:1</b>	<b>: 06 AM to 02 PM</b>
<b>Shifts No.:1</b>	<b>: 02 AM to 10 PM</b>
<b>Shifts No.:1</b>	<b>: 10 AM to 06 PM</b>

**3.0** The Services shall be maintained all 365 days in the year and shall not be closed on holidays, weekends, festivals etc. if necessary, the contractor will have to retain his staff in the campus over night if there is any disturbance in the city due to bandh, workers strike etc.

**4.0 The Location of the pumping station is as follows:-**

<b>Station</b>	<b>Location</b>
Deep Tube wells 20 HP Motor	- Near Campus School
UG Tank 25 HP Motor	- Near Campus School
Deep tube wells 20 HP Motor	- Near Temple
Deep tube wells 20 HP Motor	- Near Boys Hostel
Deep tube wells 15HP Motor	- Near UIET Center work shop
Domestic tube well 1 to 1.5 HP	- B/H-block A&B, G/H-1&2& 3, Main Gate, Shahu Je Park, Podium, BEd bldg, near garage, Paramedical- 1 &2 , Near Lecture Complex, Near UIET 3 <sup>rd</sup> & Corridor, IBSBT, Library, IBM old, Pharmacy, auditorium, international, medicine Garden, swimming pool, center for academic- 1&2, helipad, Art gallery, coding center,

The Tube wells maintained by the contractor shal be identified by the controlling officer from time to time

I)	tube well	-04 Nos
II)	UG Tank	-01 No.
III)	Domestic Motor Pump	-27Nos

**5.0 Breakdown of pumps should be attended on priority. No pump shall remain out of service for more than 24 hrs.**

*Technical Bid*

**CHHATRPATI SHAHU JE MAHARAJ UNIVERSITY, KANPUR**

Name And Address Of Firm.....

.....Telephone No.....

Electric License No. ....

Enlistment details.....

Experience details.....

Service Tax Number:-.....Vat/ Tin No:-.....

EPF No..... Pan No.....

Details of Earnest Money Deposit:-

EMD Amount Rs.....Name & branch of Bank.....

Bankers Cheq./ D.D/FDR No.....Date.....

Details of Tender cost Deposit:-

Tender Cost Rs.....University Receipt / D.D No.....

Name & branch of Bank.....Date.....

I have read all the terms and condition and I pledge to abide by them.

Date & Signature of Tenderer (With Seal):-.....

Enclosures:-

  
Registrar  
C.S.J.M. University, Kanpur

FINANCIAL BID

**SCHEDULE OF QUANTITY**

**Name of work-**Annual Comprehensive maintenance of Tube-well and submersible motor pump set in  
C.S.J.M. University, Kanpur

Sl No.	Description of Item	Qty	Rate	Unit	Amount
1	AMC of following tube well Submersible Motor Pump Set:- (a) 20 HP Tube-Well (b) 15 HP Tube-Well (c) 25 HP UG Tank	03 nos 01 no 01 no		each each each	
2	AMC of 1HP to 1.5 Submersible motor pump set.	27 nos		each	
(In Words Rs.....)				Total Rs.	

  
Registrar  
C.S.J.M. University, Kanpur