

CHHATRAPATI SHAHU JI MAHARAJ UNIVERSITY, KANPUR
DEPARTMENT OF MATERIAL SCIENCE & METALLURGICAL ENGG. (UIET)

TENDER DOCUMENT

Cost of tender document : Rs.250.00 Tender No. CSJM/ /
Last Date of Obtaining tender document : _____
Last Date of Submitting tender document : _____
Opening of tender : _____

Terms and Conditions

Eligibility Criteria for Vendors :

1. If applying on behalf of a company as a dealer, a dealership document should be attached.
 - a. Trade Tax registration certificate.
 - b. Authority letter of the manufacturer of dealership.
 - c. Printed pamphlets of the equipments/machine/apparatus.
 - d. Other relevant documents/technical literature required by the University.
2. Original technical literature should be attached.
3. Rates & Specifications quoted should be valid for a minimum period of three months.
4. Warranty period will be for a period of minimum one year.
5. Tenders without the earnest money (1% of the total amount Quoted) shall not be considered. The earnest money will be in the form of DD in favour of Finance Officer, CSJM University, Kanpur.
6. The rates offered should F.O.R. University Institute of UIET, CSJM University, Kanpur.
7. The University reserves the right to reject any/all tender(s) without assigning any reason.
8. Tender should be strictly submitted in the format provided (as per Performa enclosed).
9. Quantity of goods may be increased/decreased according to requirement.

Technical Bid and Financial Bid :

1. Technical Bid and Financial Bid should be submitted separately.
2. Technical Bid will be considered first by the Technical Committee and if Technical Bid found satisfactory in all the respects, Financial Bid shall be taken into Consideration.
3. For each item quoted technical details should be as per the required specifications by the university.

Terms of Payment :

1. 80% against delivery after physical inspection of the specifications of the machines/Instruments.
2. 20% after installation against performance bank guarantee for the same amount for the entire warranty period.

Delivery :

1. The delivery of the items will have to be made within Six weeks time from the receipt of the order. Delivery should be made at University Institute of UIET, CSJM University, Kanpur.
2. In case of late delivery, penalty shall start after the expiry of the delivery period (i.e. 06 weeks from the date receiving of order by the supplier.)
3. Penalty shall be 0.5% of total order of amount per day for a period of two weeks and 1% of the total order amount per day upto one week after which the order may be cancelled.

Installation :

1. Installation must be done within one week from the date of delivery of items, failing which penalty shall be imposed.
2. Penalty will be charged @ 0.5% of total amount per day for two weeks and @ 1% per day thereafter for another two weeks, after which the items may be rejected and order shall be deemed to be cancelled.

Performance :

1. During the warranty period vendor's engineer shall preventive maintenance visit twice a month on period on a prefixed days and time.
2. Terms and Conditions to be followed during the warranty period are attached separately with this document.

(Mahesh Chandra)
Registrar