**Admission Procedure**

**B.Tech. Program – 2016**

Candidates who have been allotted CSJM University Kanpur (Code-907) for B.Tech.Program through UPSEE-2016counselingshall follow the procedure given below for admission to B.Tech.Programat UIET, CSJM University, Kanpur in the following branches:

**Chemical Engineering (CHE)**

**Computer Science and Engineering (CSE)**

**Electronics and Communication Engineering (ECE)
Information Technology (IT)
Materials Science and Metallurgical Engineering (MSME)**

**Mechanical Engineering (MEE)**

**Admission Procedure Steps**

**STEP – 1: Reporting**

**STEP – 2: Document verification**

**STEP – 3: Fee Deposition**

**STEP – 4: Web Cam Photography**

**STEP – 5: Issuing of Allotment Letter**

* **Reporting**

Reporting for admission shall be done within one week of issue of allotment letter by UPSEE-2016on working days between 11:00 AM to 02:00 PM at Admission Cell, UIET, CSJM University, Kanpur (first floor Lecture Hall Complex).

Candidate should report with following documents in original and a set of self attested photocopies of their.

1. UIET Admission form (Download)
2. Admit card of UPSEE-2016
3. Rank card of UPSEE-2016
4. Allotment letter of UPSEE-2016 Counseling (Institute Copy)
5. Fee Receipt( Institute Copy)
6. High School (X) Mark sheet & Certificate
7. Intermediate (XII) Mark sheet & Certificate
8. Three Affidavits (1. by the student, 2. by parent or guardian, 3. undertaking & declaration). (Download).
9. Transfer Certificate (TC) /Migration (original).

In case of TC issued outside Kanpur district, it must be countersigned by the District Inspector of Schools *(*DIOS*)*

1. Character Certificate(original)

(Certificate – 8 in Information Brochure UPSEE-2016)

1. Certificate of Medical fitness/ undertaking of medical fitness

(Certificate – 9 / 10 in Information Brochure UPSEE-2016)

1. Five passport size recent colored photographs of the candidate.
2. **If Applicable bring the following**
3. Caste Certificate(SC/ST/OBC) (for OBC issued on or after 1st April 2016)

 (Certificate – 1 / 2 in Information Brochure UPSEE-2016)

1. Domicile certificate

 (Certificate – 3 in Information Brochure UPSEE-2016)

1. Certificate related to subcategory (FF / AF / HC).

(Certificate – 4 / 5 /6 in Information Brochure UPSEE-2016)

1. Rural weightage certificate

(Certificate – 7 in Information Brochure UPSEE-2016)

1. GDDA category certificate

(Certificate – 11in Information Brochure UPSEE-2016)

1. Latest Income Certificate(issued on or after 1st April 2016)

(Certificate – 12 in Information Brochure UPSEE-2016)

1. Affidavit in case of gap in education.

**Note:** For any clarification regarding category please refer to clause 8.1 to 8.6 of

UPSEE – 2016 Information Brochure.

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| * **B.TechIst year Fee Structure 2016-2017 per annum**
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| Tuition Fee  |  | - | Rs. 65,000/- |
| Examination Fee |  | - | RS. 3,000/- |
| Processing Fee |  | - | Rs. 100/- |  |
| Enrollment Fee |  | - | Rs. 100/- |  |
| Insurance Fee |  | - | Rs. 443/-  |  |
|   | Total  |   | Rs.68643/- |  |

 UIET First year total fees : 68643/-