



Academic Calendar for D-CODE
(Centre for Distance and Online Education)
Chhatrapati Shahu Ji Maharaj University, Kanpur
(Uttar Pradesh)
(Applicable for both July and January Admission Sessions)

1. Introduction

The **Centre for Distance and Online Education (D-CODE)**, Chhatrapati Shahu Ji Maharaj University, Kanpur, follows a **bi-annual academic cycle** with **two admission sessions** – **July Session** and **January Session** – in alignment with the UGC (Open and Distance Learning and Online Programmes) Regulations, 2020.

The following **Academic Calendar** (Annexure I & II) provides a comprehensive schedule for all major academic and administrative activities including admission, assignment, examination, and result declaration for both sessions.

This ensures **transparency**, **timely completion**, and **synchronization** of all academic processes across programmes offered under ODL and OL modes.

2. Jurisdiction and Area of Operation

The **jurisdiction** of D-CODE, Chhatrapati Shahu Ji Maharaj University, Kanpur, shall extend to:

- All **constituent, affiliated, and recognized institutions** under the University;
- Learners enrolled under **Open and Distance Learning (ODL)** and **Online (OL)** programmes across **India**; and
- **Fields of Education, Humanities, and Social Sciences**, with provisions to expand into interdisciplinary areas as approved by statutory bodies.



3. Monitoring and Compliance

- The Academic Calendar shall be monitored and implemented under the direct supervision of the **Director, D-CODE**.
- All activities shall conform to **UGC (ODL and Online) Regulations, 2020**, and the **Academic Council's resolutions**.
- Any deviation in schedule due to extraordinary circumstances (such as natural calamity or policy change) shall be duly notified.

4. Legal and Administrative Provisions

- All learners and staff are subject to the **Statutes, Ordinances, and Regulations** of Chhatrapati Shahu Ji Maharaj University, Kanpur.
- The University reserves the **right to amend** the academic calendar or modify any clause without prior notice, in accordance with legal and administrative exigencies.
- Disputes, if any, shall fall under the **jurisdiction of Kanpur Nagar District Court, Uttar Pradesh**.

5. Financial and Evaluation Deadlines (Optional Internal Note)

Activity	Responsible Section	Suggested Deadline
Internal Marks Submission	Programme / Course Coordinators	Within 10 days after exam completion
Assignment Evaluation Upload	Evaluators / Programme Coordinators	Within 15 days post-submission deadline
Moderation and Result Approval	Examination Committee	Within 20 days of evaluation
Result Publication Approval	Director, D-CODE	Within 5 days of moderation completion



छत्रपति शाहू जी महाराज विश्वविद्यालय, कानपुर

CHHATRAPATI SHAHU JI MAHARAJ UNIVERSITY, KANPUR

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद द्वारा **A++** ग्रेड प्राप्त एवं यू.जी.सी. श्रेणी-1 विश्वविद्यालय
(पूर्ववर्ती कानपुर विश्वविद्यालय, कानपुर)
(Formerly Kanpur University Kanpur-208024)



Academic Calendar for July Session (ODL & Online Programmes)
(July Session)

S. No.	Activity	Tentative Timeline	Details and Remarks
1.	Admission / Re-registration Window Opens	As per the UGC-DEB Guidelines	Online admission portal active for fresh and continuing learners. All programme and fee details uploaded on D-CODE website.
2.	Verification and Confirmation of Admission	1st July – 15th Oct.	Scrutiny of applications, eligibility check, and confirmation email/SMS to learners.
3.	Upload / Activation of Study Materials	5th July – 30th Oct.	Dispatch of self-learning materials (SLMs) and activation of LMS/e-content access for OL learners.
4.	Assignment Announcement	15th November	Course-wise assignment questions uploaded on D-CODE website and LMS.
5.	Virtual / Contact Counselling Sessions (I Cycle)	1st Nov. – 15th Dec.	Online or blended counselling sessions organized by respective programme coordinators.
6.	Assignment Submission Deadline	15th Nov. – 15th Dec.	Learners submit assignments online/offline at respective study centres. Late submissions with fine up to 10 October.
7.	Examination Form Filling (Without Late Fee)	28th Nov. – 15th Dec.	Portal open for examination form submission for all registered learners.
8.	Examination Form Filling (With Late Fee)	16th Dec. – 20th Dec.	Provision for late submission with prescribed late fee.
9.	End Semester Examination	15th January onward	Conducted at designated centre (s) in hybrid mode (ODL/Online).



छत्रपति शाहू जी महाराज विश्वविद्यालय, कानपुर

CHHATRAPATI SHAHU JI MAHARAJ UNIVERSITY, KANPUR

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद द्वारा **A++** ग्रेड प्राप्त एवं यू.जी.सी. श्रेणी- I विश्वविद्यालय
(पूर्ववर्ती कानपुर विश्वविद्यालय, कानपुर)
(Formerly Kanpur University Kanpur-208024)



S. No.	Activity	Tentative Timeline	Details and Remarks
10.	Evaluation and Moderation	Ist week of February	Digital Evaluation
11.	Declaration of Results	Ist week of February	Results will be published on SAMARTH Portal



छत्रपति शाहू जी महाराज विश्वविद्यालय, कानपुर

CHHATRAPATI SHAHU JI MAHARAJ UNIVERSITY, KANPUR

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद द्वारा **A++** ग्रेड प्राप्त एवं यू.जी.सी. श्रेणी-1 विश्वविद्यालय

(पूर्ववर्ती कानपुर विश्वविद्यालय, कानपुर)

(Formerly Kanpur University Kanpur-208024)



Academic Calendar for January Session (ODL & Online Programmes)
(January Session)

S. No.	Activity	Tentative Timeline	Details and Remarks
1.	Admission / Re-registration Window Opens	1 January - 31 January	Admission portal active; learners can apply online with required documents.
2.	Verification and Confirmation of Admission	1 January - 10 February	Verification by Admission Committee and issue of confirmation letter.
3.	Distribution / Activation of Study Materials	5 January - 28 February	SLMs dispatched or made available through LMS/e-resources.
4.	Assignment Announcement	15 February	Assignments uploaded for all courses on the D-CODE portal.
5.	Virtual / Contact Counselling Sessions (I Cycle)	1 March - 15 April	Counselling and tutorial sessions (minimum 6 per course).
6.	Assignment Submission Deadline	15 March - 31 March	Learners submit assignments through portal or study centres. Late submission accepted till 10 April with fine.
7.	Mid-Term Evaluation (if applicable)	15 April - 30 April	Conducted through LMS or local centre evaluation.
8.	Examination Form Filling (Without Late Fee)	10 April - 10 May	Portal opens for all eligible learners.
9.	Examination Form Filling (With Late Fee)	11 May - 20 May	Late fee as per D-CODE norms.
10.	End Semester Examination	1 June - 20 June	Offline/online hybrid examinations conducted across study centres.
11.	Evaluation and Moderation	21 June - 5 July	Central evaluation followed by moderation.
12.	Declaration of Results	10 July - 31 July	Result uploaded on official D-CODE website.
13.	Re-registration for Next Session	15 July - 31 July	Students re-register for subsequent semesters.