Chhatrapati Shahu Ji Maharaj University, Kanpur
(Formerly Kanpur University)

UNIVERSITY INSTITUTE OF ENGINEERING AND TECHNOLOGY
School of Engineering and Technology

Procedure for B. Tech Counselling 2024-25

- Students seeking admission to the B. Tech program at UIET, CSJM University in the academic year 2024-25 must apply through the B. Tech Admission portal (www.csjmu.ac.in)

- Students who have qualified in JEE (Main) 2024 and passed 10+2 qualifying examination from UP Board or any other recognized board with Physics, Mathematics and Chemistry can apply through the Admission portal and appear for Online Counselling.

- The Online Counselling Procedure will consist of mainly the following steps:

1.	Online Registration for Counselling at www.csjmu.ac.in and deposition of Counselling Registration Fee of **Rs. 1500 (Non-refundable)**
2.	Filling of Online Registration Form and Uploading of documents for counselling ► Filling of Choice of Branch and Locking of Branch Choice will be done at this stage.This step has to be done very carefully as the same choices will be considered for all rounds of counselling. No request for alteration of choices will be considered once the choice of Branch is locked.
3.	Declaration of Seat Allotment Results for First Round of counselling
	FIRST ROUND OF COUNSELLING
4.	(a) Once a seat is allotted, submission of Seat Acceptance Fee within the prescribed date Seat Acceptance Fee – **Rs. 20000 (GEN, OBC & EWS), Rs. 12000 (for SC & ST)** (b) At this stage, the candidate has to choose FREEZE or FLOAT option **For FREEZE option:** ► **If the candidate gets his/her preferred branch, he/she must choose the "FREEZE" option to secure the allotted seat.** ► The candidate will need to report to UIET on the specified date with their original documents for verification and pay the remaining fee within the stipulated time to confirm the allotted seat. Failure to pay the fees will result in cancellation of the allotted seat. The seat will be considered

	vacant and be available for the next round of counseling. The candidate will no longer be part of the counseling process.

For FLOAT option:

- ► The candidate who does get not get his/her Chosen Branch may choose this option and will be considered for seat upgradation in the next round of counselling. He/she will be allowed to have the present seat in hand withan option of upgradation.

If a candidate does not choose either the **FLOAT** or **FREEZE** option within the stipulated time, the candidate will be out of the counselling process.

He/she will have to re-register with fresh Counselling Registration Fee of Rs. 1500 (Non- refundable), if he/she wants to participate in Counselling process for further rounds. |
| 5. | Fresh application will be invited for **Second Round of counselling** through the Online Registration portal (www.csjmu.ac.in). Fresh applicants will deposit Counselling Registration Fee of Rs. 1500 (Non-refundable) and Lock in their Choice of Branch

The following candidates will be considered for seat allotment tin the Second Round:
- • Fresh applicants
- • Candidates who did not get a seat in the First Round
- • Candidates who opted for the FLOAT option in the First Round of counselling |
| | Declaration of Seat Allotment Results for Second Round of counselling |
| | **SECOND ROUND OF COUNSELLING** |
| 6. | (a) Once a seat is allotted, submission of Seat Acceptance Fee within the prescribed date

Seat Acceptance Fee – **Rs. 20000 (GEN, OBC & EWS), Rs. 12000 (for SC & ST)**

(b) At this stage, the candidate has to choose **FREEZE** or **FLOAT** option

For FREEZE option:

- ► **If the candidate gets his/her preferred branch, he/she must choose the "FREEZE" option to secure the allotted seat.**

- ► The candidate will need to report to UIET on the specified date with their original documents for verification and pay the remaining fee within the stipulated time to confirm the allotted seat. Failure to pay the fees will result in cancellation of the allotted seat. The seat will be considered vacant and be available for the next round of counseling. The candidate will no longer be part of the counseling process.

For FLOAT option:

- ► The candidate who does get not get his/her Chosen Branch maychoose this option and will be considered for seat upgradation in the next round of counselling. He/she will be allowed to have the present seat in hand with an option of upgradation. |

	For WITHDRAWL option:
	► The candidate also has an option to withdraw from counselling. If he/she chooses WITHDRAWL option, the candidate will not be considered for any further counseling. **A sum of Rs. 5,000 will be deducted from his / her Seat Acceptance Fee as counselling and processing fee** and the balance amount will be refunded to the candidate in due course of time.
	If a candidate does not choose either the **FLOAT** or **FREEZE** option within the stipulated time, the candidate will be out of the counselling process. He/she will have to re-register with fresh Counselling Registration Fee of Rs. 1500 (Non-refundable), if he/she wants to participate in Counselling process for further rounds.
7.	Fresh applications will be invited for **Third Round of counselling** through the Online Registration portal (www.csjmu.ac.in). Fresh applicants will deposit Counselling Registration Fee of Rs. 1500 (Non-refundable) and Lock in their Choice of Branch
	The following candidates will be considered for seat allotment tin the Second Round: • Fresh applicants • Candidates who did not get a seat in the Second Round • Candidates who opted for the FLOAT option in the Second Round of counselling
8.	Declaration of Seat Allotment Results for Third Round of counselling
	THIRD ROUND OF COUNSELLING
9.	All seats will be considered under **FREEZE** category Candidate must report to UIET on the prescribed date with original documents for verification and deposit the full semester fee for confirmation of seat within the stipulated time.
10.	Additional Round of Counselling (Online/Offline mode) will be considered if the University so decides against any vacant seats