



छत्रपति शाहू जी महाराज विश्वविद्यालय, कानपुर
CHHATRAPATI SHAHU JI MAHARAJ UNIVERSITY, KANPUR

(पूर्ववर्ती कानपुर विश्वविद्यालय, कानपुर)

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कल्यानपुर, कानपुर-208024

Kalyanpur, Kanpur-208024

Corrigendum/Addendum to the Recruitment Notice
For Non-Teaching Positions in different school of studies in Contractual mode, under Self-Finance Scheme

Advertisement No.: CSJMU/Gen.Admin/Fac-02/SFS-NT/2024

Dated: 12/03/2024

The detailed Recruitment Notice for Non-Teaching positions in different School of Studies in Contractual mode under self- finance scheme, was issued vide Advertisement No.: CSJMU/Gen.Admin/Fac-01/SFS-NT/2024 on 05th March, 2024. The Corrigendum Notice is issued hereunder in reference with aforementioned advertisement.

Para, Page No.	The Text published in the detailed Advertisement	The Text needs to be corrected and read as.
Page 1 of 4	Training & Placement Officer School of Business Management (01 post)	Training & Placement Officer School of Engineering and Technology (01 post)

The Following Non-Teaching position are included in this advertisement in addition to those advertised earlier.

Sr. No.	Name of Post/ School of Studies in which the appointment is proposed (No. of Vacancies)/range of consolidated remuneration offered for the post.	Essential qualification/Desirable` qualification
1	Administrative Officer (01 post) School of Engineering and Technology Remuneration Range: 60,000-70,000	Essential Qualification: Master's Degree: A Master's degree in Business Management or an equivalent higher qualification from a recognized University/ Institution. Experience: Desirable with at least one yaer of hands-on experience in administrative capabilities specifically related to NAAC, NIRF, QS or other accreditation and ranking frameworks. Skills and Competencies: <ul style="list-style-type: none">• Strong organizational and multitasking abilities. Excellent communication and interpersonal skills.• Proficient in data management and analysis.• Familiarity with accreditation and ranking process in the education sector.
2	Data Entry Operator School of Engineering and Technology (01 post), Remuneration Range: 20,000-25,000	Essential qualification: Bachelor's degree (with minimum 50% marks) in any discipline from a recognized University & CCC Certificate /DCA with at least 2 Year's experience. Sound Knowledge of MS. Corel, Draw, Photoshop, Office & Meeting Software.

The procedure of application, general condition & time schedule remains unchanged.


(Registrar)