छत्रपति शाहू जी महराज विश्वविद्यालय, कानपुर
CHHATRAPATI SHAHU JI MAHRAJ UNIVERSITY, KANPUR
(पूर्ववर्ती कानपुर विश्वविद्यालय, कानपुर)
Formerly Kanpur University, Kanpur – 208024

Instructions & Guidelines
for the

Preparation
of

Synopsis/Research Proposal
In

Arts Humanities & Social Science, Life Sciences, Pharmacy & Engineering Language, Management & Sciences Education, Education Training & Physical Education etc.

Office of the
Research & Development Cell
CSJM University Kanpur UP

General Instructions & Guidelines

Preliminary Section

Particulars	Components	Description
Title Page	None	The title should be specific, crystal clear, pinpointed, and accurate (Annexure I)
Table of Contents	None	The table of contents shall consist, of headings of the section and sub-section using decimal notation, as in the text, with page numbers against them, flushed to the right.
Important Elaborations (List)	List of Tables	A list of tables, graphs, charts, figures, etc. with their numbers and corresponding page numbers against them shall follow the Table of Contents.
	List of Figures	
	List of Graphs	
	List of Charts	
Abbreviations	None	A description of each abbreviation should be given after the important elaborations

Main Body

Caption - 1 Introduction	The introduction or Genesis of your research problem should be short and need, rationale and importance etc. could be added in this section (separate captions)	
	Need, Significance & Justification of the Study	The researcher should describe the role, relevance and contribution towards the stakeholders
	Rationale of the Study	Rationale (s) should be given to prove the relevance and significance of your study
	Statement of the Problem	The researcher should stratify his/her research problem keeping in mind the genesis of the particular research problem
	Research Questions/Objectives	Research Questions or Objectives should be formulated according to the approach of research (Quantitative or Qualitative) pinpointed and related to the importance of your research problem
	Hypothesis	The hypothesis could be formulated according to the need or demand of the research problem and should be based on the objectives of the study
	Operational Definition of the Key Terms	The researcher should operationally define all the important key terms i.e. Variable (s) etc.
	Delimitations of the Study	The researcher should describe the major limitations of his/her study
Caption – 2 Review of Related Literature	Indian/National	The review of Related Literature may be categorized into Indian and Abroad studies and an overview of this literature review should also be given
	Abroad/Western/ International	

		In this section researcher should describe all types of methodological proceedings as given below- (Separate Captions)	
Caption – 3 **Research Design/Methodology/Action Plan**	Approach of Research	The researcher should define the approach of research i.e. Quantitative, Qualitative, or Mixed with proper rationale	
	Type of the Research	The Researcher should write the research type you will be using to conduct the study. Mention the reasons to choose this particular type of research method.	
	Variable (s) of the Study	The researcher should define the variable in case of Experimental Research i.e. Independent Variable, Dependent Variable, Extraneous Variable, etc.	
	Design of the Study	Researcher should define the variable in case of Experimental Research such as; Pre-Experimental, Quasi-Experimental, or True Experimental	
	Population	The researcher should mention the Population of the proposed study	
	Sample and Sampling Procedure	The researcher should explain the sample and its size. It may be presented by the chart.	
	Tools for Data Collection	The researcher should explain the tools of data collection such as the questionnaire, Schedule, Standardized Test (s), etc.	
	Treatment of Data	Data Treatment techniques should be given in this caption such as; quantitative or qualitative etc.	
	Discussion	The researcher may produce a discussion (optional)	

Caption – 4 **Probable Chaptarization of the Proposed Study**	The researcher may categorize his/her research work in this caption
External Part	
References	The researcher should write references in APA 7th Style/MLA/ Chicago etc. according to the subject/discipline
Appendices	Scholars may attach some works that have motivated the scholar to take up the study. The scholars may attach their own published research work related to the field they propose to work in to prove their competency to work in the proposed field.

TITLE
(Times New Roman, Font Size 18, Centre Alignment, Bold)

Synopsis of the PhD Thesis
(Times New Roman, Font Size 16, Centre Alignment, Bold)

Submitted by
(Times New Roman, Font Size 14, Centre Alignment, Bold)

Name of the PhD Scholar
(Times New Roman, Font Size 16, Centre Alignment, Bold)

Registration Number:

Department/Research Centre:
(Times New Roman, Font Size 14, Centre Alignment, Bold)

Research Supervisor(s)

Name of Supervisor	Name of Co-Supervisor
Designation	**Designation**
Departmental Address	**Departmental Address**

(Times New Roman, Font Size 16, Centre Alignment, Bold)

Name of the
School/College/Institution etc.
Name of the University
(Times New Roman, Font Size 16, Centre Alignment, Bold)

MONTH & YEAR
(Times New Roman, Font Size 16, Centre Alignment, Bold)

Declaration

(To be attached with the synopsis by the candidate forwarded by their respective supervisor)

1. I understand what plagiarism is and I am aware of the UGC plagiarism policy in this regard.

2. I declare that this synopsis is my own original work. Where other people's work has been used (either from a printed source, Internet, or any other source), this has been properly acknowledged and referenced, and given due credit.

3. This work is not previously produced/submitted for consideration by another candidate for the award of the Ph.D. degree by any other person to any other institution.

4. I declare that the similarity percentage of this synopsis is not more than 20%, in any case of discrepancy the research work may be cancelled at any step.

Name of the Scholar:
Registration/Enrolment:
Signature:

Supervisor
(Signature with Stamp)
Institution Name: