



Chhatrapati Shahu Ji Maharaj University, Kanpur (Formerly Kanpur University)

UNIVERSITY INSTITUTE OF ENGINEERING AND TECHNOLOGY School of Engineering and Technology

Procedure for B. Tech Counselling 2023-24

- Students seeking admission to the B. Tech program at UIET, CSJM University in the academic year 2023-24 must apply through the B. Tech Admission portal (www.csjmu.ac.in)
- Students who have qualified in JEE (Main) 2023 and passed 10+2 qualifying examination from UP Board or any other recognized board with Physics, Maths and Chemistry can apply through the Admission portal and appear for Online Counselling.
- The Online Counselling Procedure will consist of mainly the following steps:

1.	Online Registration for Counselling at www.csjmu.ac.in and deposition of Counselling Registration Fee of Rs. 1000 (Non-refundable)
2.	Filling of Online Registration Form and Uploading of documents for counselling Filling of Choice of Branch and Locking of Branch Choice will be done at this stage. This step has to be done very carefully as the same choices will be considered for all rounds of counselling. No request for alteration of choices will be considered once the choice of Branch is locked.
3.	Declaration of Seat Allotment Results for First Round of counselling
	FIRST ROUND OF COUNSELLING
4.	(a) Once a seat is allotted, submission of Seat Acceptance Fee within the prescribed date Seat Acceptance Fee – Rs. 20000 (GEN, OBC), Rs. 12000 (for SC) (b) At this stage, the candidate has to choose FREEZE or FLOAT option <u>For FREEZE option:</u> Candidates getting their Choice of Branch must use the FREEZE option. He/she should report to UIET on the prescribed date with original documents for verification and deposit the balance fee for confirmation of seat within the stipulated time. Non-deposition of fee will lead to cancellation of allotted seat. The seat will be considered vacant for next round of counselling and candidate will be out of the counselling process. <u>For FLOAT option:</u> The candidate who does not get his/her Chosen Branch may choose this option and will be considered for seat upgradation in the next

	<p>round of counselling. He/she will be allowed to have the present seat in hand with an option of upgradation.</p> <p>(c) If a candidate does not choose either the FLOAT or FREEZE option within the stipulated time, the candidate will be out of the counselling process. He/she will have to re-register with fresh Counselling Registration Fee of Rs. 1000 (Non-refundable), if he/she wants to participate in Counselling process for further rounds.</p>
5.	<p>Fresh application will be invited for Second Round of counselling through the Online Registration portal (www.csjmu.ac.in). Fresh applicants will deposit Counselling Registration Fee of Rs. 1000 (Non-refundable) and Lock in their Choice of Branch</p> <p>Fresh candidates who have applied for Second Round of counselling and candidates who have opted for FLOAT option in the First Round will be considered for preparation of list for Seat Allotment for Second Round</p>
	Declaration of Seat Allotment Results for Second Round of counselling
	SECOND ROUND OF COUNSELLING
6.	<p>(a) Once a seat is allotted, submission of Seat Acceptance Fee within the prescribed date</p> <p>Seat Acceptance Fee – Rs. 20000 (GEN, OBC), Rs. 12000 (for SC)</p> <p>(b) At this stage, the candidate has to choose FREEZE or FLOAT option</p> <p><u>For FREEZE option:</u> Candidates getting their Choice of Branch must use the FREEZE option. He/she should report to UIET on the prescribed date with original documents for verification and deposit the balance fee for confirmation of seat within the stipulated time. Non-deposition of fee will lead to cancellation of allotted seat. The seat will be considered vacant for next round of counselling and candidate will be out of the counselling process.</p> <p><u>For FLOAT option:</u> The candidate who does not get his/her Chosen Branch may choose this option and will be considered for seat upgradation in the next round of counselling. He/she will be allowed to have the present seat in hand with an option of upgradation.</p> <p>(c) The candidate also has an option to withdraw from counselling. If he/she chooses WITHDRAWAL option, the candidate will not be considered for any further counselling and a sum of Rs. 5,000 will be deducted from his / her Seat Acceptance Fee and the balance amount will be refunded to the candidate in due course of time. This is applicable only if the candidate applies for refund within one month from the date of admission of the candidate.</p> <p>(d) If a candidate does not choose either the FLOAT or FREEZE option within the stipulated time, the candidate will be out of the counselling process. He/she will have to re-register with fresh Counselling Registration Fee of Rs. 1000 (Non-refundable), if he/she wants to participate in Counselling process for further</p>

	rounds.
7.	<p>Fresh application will be invited for Third Round of counselling through the Online Registration portal (www.csjmu.ac.in). Fresh applicants will deposit Counselling Registration Fee of Rs. 1000 (Non-refundable) and Lock in their Choice of Branch</p> <p>Fresh candidates who have applied for Third Round of counselling and candidates who have opted for FLOAT option in the Second Round will be considered for preparation of Seat Allotment for Third Round</p>
8.	Declaration of Seat Allotment Results for Third Round of counselling
	THIRD ROUND OF COUNSELLING
9.	<p>All seats will be considered under FREEZE category</p> <p>Candidate must report to UIET on the prescribed date with original documents for verification and deposit the full semester fee for confirmation of seat within the stipulated time.</p>
10.	Additional Round of Counselling (Online/Offline mode) will be considered if the University so decides against any vacant seats