



# **Chhatrapati Shahu Ji Maharaj University Kanpur**

## **POLICY/BYE LAWS of SPORTS & GAMES CLUB**

Under the agies of  
(Centre of Excellence in Sports Coaching and Training)

**University Sports Council**

(w.e.f 2024-25)

*[Handwritten signatures in blue ink]*

**BYE LAW/ CONSTITUTION/ RULES &  
REGULATION OF CSJM UNIVERSITY  
SPORTS & GAMES CLUB**

**DEPARTMENT OF PHYSICAL EDUCATION & SPORTS**


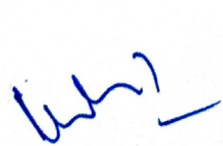




## BYE LAWS OF CSJM UNIVERSITY SPORTS & GAMES CLUB

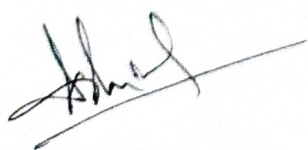
### BYE LAW/ CONSTITUTION/ RULES & REGULATION OF CSJM UNIVERSITY SPORTS & GAMES CLUB

1. **NAME:** The name of the Club shall be "CSJM UNIVERSITY SPORTS & GAMES CLUB" here in after referred to as the "CLUB".
2. **HEADQUARTERS:** The principal office of the Club will be at Department of Physical Education and Sports, CSJM University Kanpur.
3. **AREA OF OPERATION:** The area of operation shall be the CSJM University, Kanpur. State of Uttar Pradesh.
4. **OBJECTIVES OF THE CLUB:**
  - i. To promote students' sports participation and to create awareness about the benefits of Physical Education & Sports and to spread Sports Culture among students.
  - ii. To search Sports Talent at the College level and to groom them as better performers.
  - iii. To Project the Potentials of University by organizing National Level Tournaments/Championships.
  - iv. To provide Incentives and bestow Awards to Sportspersons to maintain sustained interest among students to participate and perform progressively.
  - v. To provide Systematic Coaching Programme by involving Qualified & Competent Personnel to groom University Teams & Sports Talent.
5. **MEMBERSHIP**
  - A. The membership shall consists of:
    - i. Person should be above 18 years of age.
    - ii. Person shall be admitted in accordance with these rules and regulations.
    - iii. Every member on admission shall pay the prescribed fee for Registration/Admission and Monthly Fee. Fee shall not be refunded in any case.
    - iv. Every member should be the Student of CSJMU, Campus and /or from its affiliated colleges/institutes.
  - B. **MEMBERSHIP REGISTER:-** The club shall maintain at its registered office a register of its members and shall enter there in within 15 days after admission of the members or the cessation of membership as they may be with the following particulars.
    - i) The name and the address of the members/ members.
    - ii) The date of which the member was admitted.
    - iii) The date on which a member ceased to such membership.
  - C. **CESSATION OF MEMBERSHIP:-** A person cease to the member:
    - i) On death or
    - ii) On his/ her written resignation.
    - iii) Has not attended 03 consecutive meetings of the general body of the Club without intimation.



## BY LAWS OF SPORTS & GAMES CLUB

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- iv) Has failed to pay subscription of Rs.50/- for continuously 06 months.
- v) Have been found of immorality, theft, mischief, gambling or convicted in any criminal cases by the Government.

**6. RIGHT AND PRIVILEGE OF THE MEMBERS**

- i. Every member shall have an equal right at the annual general body meeting.
- ii. Every member shall have a right to enjoy and participate in the activities of the Club.

**7. GENERAL BODY: General body shall consist of all members of the Club.**

- i. To consider any business brought forward by the governing body.
- ii. To consider any of the business brought forward, which shall be determined to be decided or turned down by simple majority after voting.
- iii. A simple majority shall decide all other questions before the general body.
- iv. President, Vice President, Joint Secretary, General Secretary, Treasurer, Manager/Coach are Ex-officio Members of the general body.
- v. Captains and Vice-captains of each clubs.

**8. NOTICE OF THE MEETING**

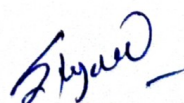
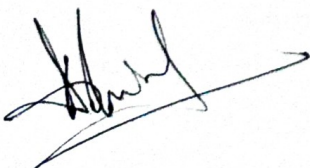
- i. The meeting of the general body shall be held once a year in the first week of July of that year. A notice for convening such general body meeting shall be issued to all the members by post or email before 10 days.
- ii. Special General body meeting may be convened with a clear notice before 07 days.
- iii. The quorum in the general meeting will be one third of the total member in case the quorum is not completed, the meeting shall be adjourned. The meeting be reconvened after 30 minutes. The condition of the quorum would deem to have been fulfilled.

**9. GOVERNING BODY:-**

- i. The first governing shall consist of the person whose names are given in the memorandum of association. The first governing body shall hold office till his/her tenure (Ex-Officio). The governing shall consist of the following bears.
- ii. President, Vice President, General Secretary, Joint Secretary, Treasurer, Manager, Coach and two of five members (Captain/Vice-Captain of the Clubs).
- iii. The strength of the governing body shall not be less than five and not more than 07. The members of the governing body shall hold the office for five years.
- iv. The Governing body shall be responsible for making necessary amendments in the memorandum of association or bye laws or constitution or name or location of the Club with a majority of 3/5.

**10. TERMS OF OFFICE:-**

- i. The ordinary term of the governing body will be one years after which rescheduling will be held. In case, rescheduling does not take place after one years for any reason whatsoever the office bearers of the previous shall continue to act as such for a period of maximum one year thereafter.





11. RESCHEDULING:-

- i. Rescheduling shall be held once in a years. No member shall be eligible for rescheduling if he/ she is in arise of his/ her subscription or other shall be questioned/ audited in the general body meeting of the Clubs.

12. POWER OF THE GOVERNING BODY:-

- i. Governing body shall exercise all such powers of the Clubs as are required to be exercised by the Club in a general meeting without prejudice to above general power of the governing body shall have following powers.
- ii. To invest the funds of the Club in such a manner as may be.
- iii. Shall make future plans and programs and activities to be pursued by the Club.
- iv. To terminate/re-nominate old members as per the regulation of the Club.
- v. To appoint new members as per the regulations of the Club.
- vi. Governing shall meet at least once in three months.

13. POWERS AND DUTIES OF THE OFFICER MEMBERS.

A. PRESIDENT

President will be head of the Clubs and will preside over the General body and Governing body meeting of the Club conveyed by the General secretary for the purpose of carrying out the various activities of the Club. The President shall be Ex-Officio of the General body.

B. VICE PRESIDENT

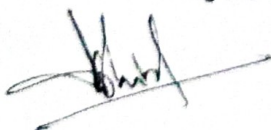
In the absence of the President, Vice President shall enjoy all power and duties entrusted to the President. He shall take care/supervise functioning of the Club as per the orders of the President. The Vice President shall be shall be Ex-Officio of the General body.

C. GENERAL SECRETARY: The General Secretary shall be shall be Ex-Officio of the General body.

- i. To sign on behalf of the Club all correspondents and to maintain the records of the proceedings of the meeting of general body.
- ii. To summon and attend the meeting of general body.
- iii. To call ordinary or special general meeting it desired in terms of the constitution of the Club.
- iv. He shall also represent the Club at various quorum functions.
- v. To bring forward new ideas and ventures and head them in making them a successful one.
- vi. He shall maintain the day to day reports of functioning of the Club.

D. JOINT SECRETARY

Joint Secretary be subordinate to general secretary and help him to discharge duties of Gen. Secretary. The Gen Secy. may give duties as to them from time to time the joint Secretary shall enjoy all the powers and duties entrusted to the General Secretary during the absence of General Secretary.





**E. TREASURER**

He shall keep and maintain all books of accounts of all receipts and payments of the Club and to furnish all necessary information to governing body. The treasurer shall be responsible for getting the accounts of the Club audited from the certified chartered accountant annually.

**F. MANAGER/COACH**

A manager/ coach, or trainer, shall be multitasking and versatile, since he/she is in charge of carrying out different strategies within the club.

The most relevant ones are management, organization, motivation, and planning to get the most out of all the players in the team and achieve an evolution individually and collectively.

**G. PLAYERS/MEMBERS OF CLUBS**

A Player/, Member of the clubs should be the Student of CSJMU, Campus and /or from its affiliated colleges/institutes trained/coached him/herself under different Clubs/Center of Excellence for Coaching and Training.

**14. CLUBS**

All clubs should be Center of Excellences for specific Coaching and Training as listed below- *Archery, Athletic, Badminton, Basketball, Boxing, Cricket, Football, Judo, Kabaddi, Karate, Kho-Kho, Weightlifting/ Powerlifting, Swimming, Taekwondo, Volleyball and Yoga Clubs.*

**15. NO CONFIDANCE MOTION**

Any Coach/Manager or a Captain/Vice-captain governing body may be removed from the office of the Club if no confidence motion is passed against incumbent by at least two third majority of General body.

**16. AMENDMENT**

Any amendment to memorandum and rules and regulations or name or location of the Club shall be carried out in accordance with the rules and regulations of the Sports Council, CSJM University, Kanpur with the permission of President.

**17. SOURCE OF INCOME**

Subscription, membership fee, donations, special contribution, Grant in Aid, Gifts, local donation.  
Note: Income of the Club shall be utilities for the attainment of the aims and objectives of the Club.

- a) By way of receiving and collection any gift subscription and donation either in cash or kind or acquire funds and property moveable or immovable by lawful means and to spend and utilize the same for the fulfillment of all or any one of the aims and objects of the Club.
- b) To sell transfer mortgage hypothecate pledge assign gift raise loan from financial institutions and settle or otherwise dispose off or charge the properties of the Club either moveable or immovable for the purpose of attaining the aims and objectives of the Club.
- c) All the income earning from moveable or immovable properties of the Club shall be

solely utilized and applied towards the promotion of aims and objects only set forth in the memorandum of Association- No portion thereof shall be paid or transferred either directly or indirectly by way of dividend, bonus, profits of, any manner whatsoever be to the present or past member of the Club or any person claiming through any or more of the present or past members.

- d) To seek and accept financial assistance from government, NGO's foundation banks business houses and such other organization for undertaking development projects and to fulfill the aims and objects of the Club.

**18. FINANCIAL YEAR**

The financial year shall be form 1<sup>st</sup> day of April to 31<sup>st</sup> day of March.

**19. AUDIT OF THE ACCOUNT**

A qualified chartered accountant/ auditor appointed by the Governing body shall audit accounts of the Club annually, headed by Account Officer of CSJM University.

**20. OPERATION OF THE BANK**

The operation of banking shall be in conjunction with, CSJM University Kanpur.

**21. ANNUAL LIST OF THE GOVERNING BODY**

Once in every year a list of the office bearers and members of the governing body shall be filled in the presence the Registrar, CSJMU, Kanpur.

**22. DISSOLUTION**

The Club shall deemed to be dissolved by General body with 4/5<sup>th</sup> of its majority or the General body through resolution shall merge the Club with another Club having similar aims and objects but with a 4/5<sup>th</sup> majority vote of General body and final approval of President.

Certified that this is the true and correct copy of the original-

S.NO	Ex-Officio Members	Designation	Signature
1.	President	Hon'ble Vice Chancellor	
2.	Vice President	Registrar	
2.	Gen Secretary	Dean, Student Welfare	
3.	Joint Secretary	Secretary, Sports	
4.	Treasures	Account Officer	

