



छत्रपति शाहू जी महाराज विश्वविद्यालय, कानपुर

CHHATRAPATI SHAHU JI MAHARAJ UNIVERSITY, KANPUR

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद द्वारा A++ ग्रेड प्राप्त एवं यू.जी.सी. श्रेणी-। विश्वविद्यालय
(पूर्ववर्ती कानपुर विश्वविद्यालय, कानपुर)
(Formerly Kanpur University Kanpur-208024)



Process of Question Paper Development, Evaluation, and Result Declaration

The Centre for Distance and Online Education (CDOE), Chhatrapati Shahu Ji Maharaj University (CSJM University), Kanpur, is committed to maintaining academic rigor, transparency, and credibility in its assessment system. In alignment with the guidelines of regulatory bodies such as UGC-DEB, the University has adopted a structured and robust process for the development of question papers, assignments, examinations, evaluation, and declaration of results. The process is designed to ensure quality, fairness, and inclusiveness, thereby promoting meaningful learning outcomes for all enrolled learners.

1. Development of Question Papers and Question Banks

The process begins with the constitution of a Question Paper Setting Committee for each programme. This committee includes experienced faculty members, subject experts, and senior academicians with adequate qualifications in the concerned subject. The committee is tasked with preparing a comprehensive question bank that covers the entire syllabus of the course, ensuring that no unit is left out. The question bank includes descriptive, analytical, case-study-based, and multiple-choice questions to evaluate different dimensions of learner understanding. The question papers are set with due weightage to all modules and topics prescribed in the curriculum, following the principle of uniformity, balance, and coverage.

To maintain confidentiality, the finalized question papers are stored in a secure digital repository under password protection, accessible only to authorized personnel. Moderation of question papers is also undertaken to check accuracy, clarity of language, alignment with syllabus, and the overall difficulty level.

2. Assignments and Internal Assessment

Assignments form an integral component of continuous assessment. Course Coordinators prepare assignments for each course in accordance with the syllabus and learning outcomes. These assignments are designed to encourage self-study, application of concepts, and critical thinking. Students are required to submit assignments within the stipulated deadline, and the evaluation is carried out by the designated faculty members. Internal assessment marks are compiled systematically and form a part of the final grade.



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3. Conduct of Examinations

Examinations are conducted under the strict supervision of the Examination Cell of CDOE, Chhatrapati Shahu Ji Maharaj University, Kanpur. The process includes issuing of admit cards, allotment of examination centers, and appointment of invigilators to ensure fairness and discipline. Examinations are held both in offline and online proctored modes, depending on the course requirements and regulatory guidelines. Adequate safeguards are taken to avoid malpractices, and the integrity of the examination process is maintained at all times.


4. Evaluation of Answer Scripts

After the examinations, answer scripts are securely collected and distributed among qualified evaluators, primarily consisting of faculty members and subject experts. Double evaluation is undertaken wherever necessary, particularly in postgraduate and professional courses. Evaluators are instructed to follow standardized marking schemes to maintain uniformity and fairness. Random checks and moderation of evaluated scripts are also conducted by senior academicians to minimize bias or error.

5. Result Compilation and Declaration

Once evaluation is completed, the marks are compiled digitally under the supervision of the Examination Committee. The process involves careful verification, tabulation, and cross-checking to avoid discrepancies. The results are then approved by the Examination Board and subsequently declared on the official University portal within the prescribed timeline. Learners are provided with mark sheets, and provisions for revaluation or rechecking are also made available in case of grievances.

Through this rigorous and transparent system, CDOE, Chhatrapati Shahu Ji Maharaj University, Kanpur, ensures that its assessment process upholds academic integrity, maintains credibility, and reflects the true learning outcomes of its students. By leaving no part of the syllabus unassessed and involving qualified teachers in every stage, the University fosters holistic and equitable education in the Open and Distance Learning mode.


(Prof. Sandeep Kumar Singh)

Director
Centre for Distance and Online Education